

## Leading Learning SEND CiC

### Recruitment of two new Directors – May 2019

#### Who are the LLESENDiC?

The Company's object is to carry out activities which benefit communities in the United Kingdom and in particular (without limitation) to promote educational opportunities for learners with special educational needs or disabilities.

The primary activity of the company is to strategically manage the National SENCO Award Provider Partnership and Working Group. This is a collegiate group of providers of the National SENCO Post-Graduate Certificate Award, who offer quality assurance for the qualification and also engage with relevant government departments and wider organisations in activities to improve educational opportunities for learners, and in particular learners with special educational needs and disabilities.

#### How to apply

Please read the attached role description and person specification, which outlines what we are looking for in our two new Directors. Ideally, we are looking to appoint one of the new Directors as Treasurer, so we particularly welcome expressions of interest from those with expertise in finance or accounting. For an informal discussion about the role, please contact the Chair of the Board of Directors, Tristan Middleton, in the first instance. The contact email address is: [tmiddleton1@glos.ac.uk](mailto:tmiddleton1@glos.ac.uk)

Candidates wishing to join the Board will be asked to submit a one-page covering letter outlining their rationale for applying and what they would bring to the Board. Candidates may also submit a CV if they so wish. Shortlisted candidates will be invited for an informal discussion with the Chair of the Board and one of the current Directors. Final decisions are expected to be ratified at the Board of Directors meeting in June/July.

The appointment process and timescales are as follows

MILESTONE	DATE
Call for new Directors	w/c 6 <sup>th</sup> May
Expressions of interest and informal discussions with the Chair of the Board of Directors	w/c 6 <sup>th</sup> May to w/c 27 <sup>th</sup> May
Closing date for covering letters and CVs	9am Monday 3 <sup>rd</sup> June
Shortlisting	w/c 3 <sup>rd</sup> June
Informal discussions with the Chair of the Board of Directors and one of the current Directors	w/c 10 <sup>th</sup> and/or 17 <sup>th</sup> June
Successful candidates recommended to Board of Directors for ratification	June/July Meeting of Board of Directors